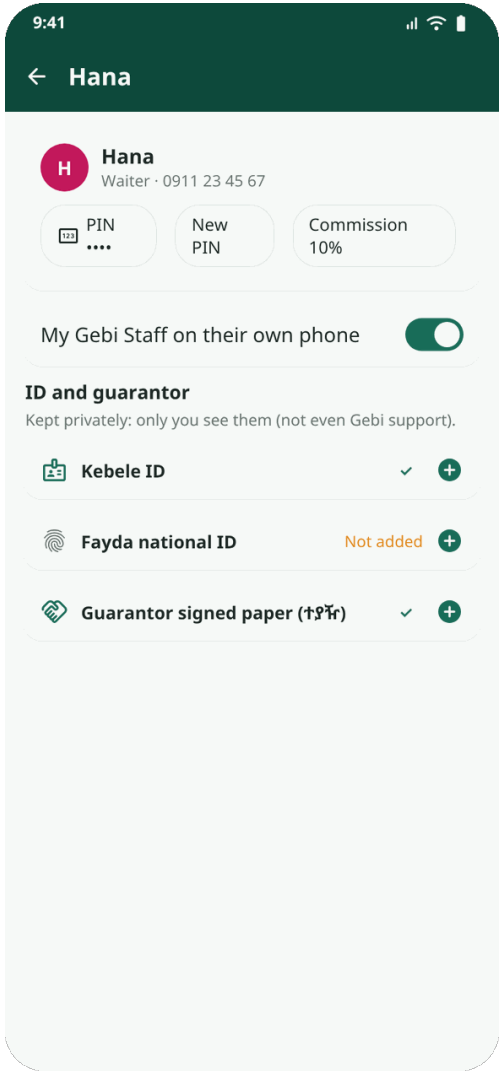
My Gebi · ገቢ

Staff, PINs and tips

Fair numbers for everyone, no more arguments.

Add a person

- More **Staff & items** add: name, role (cashier, barber, waiter, sales staff), commission if any.
- Each person gets a **4-digit PIN** to record sales.
- Forgot the PIN? Open the person **New PIN**. Too many wrong tries locks them for 15 minutes.



Tips, done right

- A customer pays more than the bill the extra is **that worker's tip**, automatically.
- A tip given later? New sale **Tip only** the person the amount.
- More **Review & tips** **Tips to pay**: what each person earned. Hand it over, tap **Paid**.

Pay statements

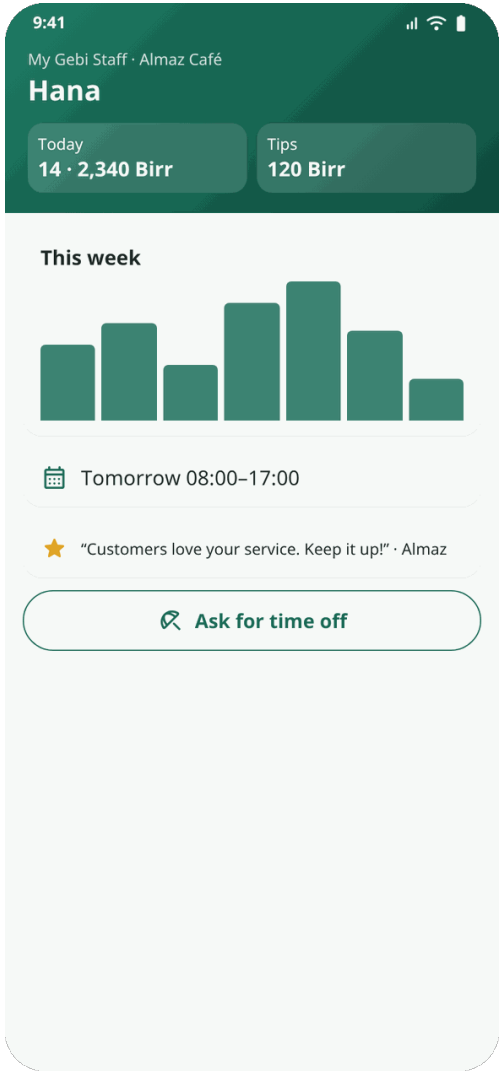
- More **Pay statements** the month.
- Commission, advances, salary paid and tips, worked out for each person.
- **Send on Telegram**: each person sees their own statement.

Schedule and days off

- More **Schedule**: each person's working hours for the week.
- Tap a day for a day off, sick day or leave.
- Ethiopian, Gregorian and Islamic dates with holidays in the month view.

My Gebi Staff: their own app

- Save the person's phone; **My Gebi Staff on their own phone** is on.
- They install My Gebi "I work at a shop: My Gebi Staff" phone + PIN.
- They see **their own** sales, tips, pay, schedule and your feedback. They can ask for time off.
- They cannot record sales from their phone, and see nobody else's numbers.



ID and guarantor papers

- On each person's page: **Kebele ID**, **Fayda national ID**, **Guarantor signed paper (ተያዥ)**, other papers.
- A photo or a PDF. Add the ID number or the guarantor's name and phone.
- **Private:** only you see them. Not even Gebi support working in your business.

Example: When Hana joined Almaz Café, Almaz photographed her kebele ID and the guarantor's signed paper on Hana's page. Six months later the papers were there in two taps when the bank asked for them.

Good habits

One PIN per person; never share PINs.

Give feedback with stars and a note from their page every month.

Pay tips weekly and tap **Paid**: trust grows.